2015 Call for Poster Abstracts

**Deadline:** All poster abstracts must be received at the National Office by December 15, 2014

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**General Information**
Interested presenters for the 2015 Annual Conference, April 15-18, 2015, are encouraged to submit a poster abstract following the guidelines described under “Required Information.”

Abstracts that reflect program objectives and innovative, research-based, or new practice information have the highest possibility for selection as a presentation at the 2015 conference.

**Program Objectives**
1. Enhance the ability of ambulatory care nurses to be leaders in their profession.
2. Provide an environment that encourages education, networking, and collaboration among ambulatory colleagues from across the globe.

**Participants**
Nursing staff, nurses performing telephone triage, administrators, educators, clinical nurse specialists, advanced practice nurses and researchers who are involved in the delivery of nursing care in the ambulatory care arena.

**Poster Presentations**
Display of information using a hanging poster. Developers of the poster should expect to be present for two sessions, totaling 1.0 hours. Presenters should be prepared to interactively discuss their poster with individuals who arrive randomly during the open sessions. Poster development expenses are not reimbursable. **Primary poster presenters** will receive a $100 discount off the normal 3-day registration fee.

**Submission Deadlines**
Poster abstracts must be received at the AAACN National Office no later than December 15, 2014. Notice of abstract review results will be mailed by early February 2015.

**Submission Address**
Preferred: E-mail to kristina.moran@ajj.com
Use Word format

**U.S. Mail address:**
Kristina Moran, Education Coordinator
AAACN National Office
East Holly Ave., Box 56
Pitman, NJ 08071-0056
Phone: 856-256-2358
Fax: 856-589-7463

**Abstract Consultation**
For assistance with the abstract development process, contact AAACN Education Director Rosemarie Marmion, rosemarie.marmion@ajj.com, (856) 256-2331.

**Note:** Any accepted poster abstract that is product-based will be ineligible for awards.

40th Annual Conference • April 15-18, 2015
Lake Buena Vista, FL
Required Information

Abstracts should be submitted using the format below. Those submitting are encouraged to provide complete information and follow the space guidelines. Abstracts MUST BE TYPED if being faxed or sent via U.S. mail. Use 1-inch margins and a font size no smaller than 10 point. Those in smaller font will not be reviewed related to scanning and fax transmission difficulties. Abstracts being submitted electronically are not restricted to font size, but must still have 1-inch margins.

Pages One and Two
• 1-inch margins
• Font size 10 point or larger

I. Page One – Presenter’s Demographics
A. Primary presenter’s name and credentials (e.g., Sue E. Smith, MSN, RN, C)
   1. Preferred mailing address
   2. Preferred telephone number
   3. E-mail address, if available
B. Secondary presenter’s name and credentials (limited to only one secondary presenter)
C. Attach a biographical data and conflict of interest disclosure form for each presenter of the abstract.

• Add the following statements
  Indicate your preference with your signature
  • If selected, I am/am not (select one) willing to submit a brief article to Viewpoint, followed by your signature.

II. Page Two
Do not use your name(s) on page two – Presentation History of Primary Presenter

A. List up to three significant presentations within the last 5 years
   1. Title
   2. Location/year
   3. Level (e.g., local state, regional, national)
   4. Size of audience
B. List all past presentations at AAACN’s Annual Conference within the last 3 years
   1. Title
   2. Year

III. Page Three
Do not use your name or the name of your organization on page three
Use 1-inch margins, font size 10 point or larger

A. Title of abstract
B. Objectives
   • No more than three
   • Behaviorally stated (e.g., words such as define, describe, list, identify, etc.)
   • Reflective of content
C. Description
   Provide not greater than a half-page, single-spaced description of your proposed poster, detailing the content of the poster.

Abstract submission address:
Preferred: E-mail to kristina.moran@ajj.com
Use Word format

U.S. Mail address:
Kristina Moran, Education Coordinator
AAACN National Office
East Holly Ave., Box 56
Pitman, NJ 08071-0056
Phone: 856-256-2358
Fax: 856-589-7463

FORM #1 ~ PERSONAL BIOGRAPHICAL DATA
Name & Credentials

Name & Credentials:

Preferred Mailing Address

Company (if using a work address):
Dept (if using a work address):
Street:
City: State: Zip:
Work Phone: Work Fax:
Home Phone: (optional) Cell: (Required)
E-mail Address:

Present Position

Employer/Name of Facility:
Position Title: City: St: Zip:

Expertise in Area

☐ Content Expert ☐ Knowledge about CE Process ☐ Other:
Please describe expertise and years of training specific to the educational activity involved.

Educational Background

Institution’s Name: City State:
Major Area of Study: Year Degree Awarded:
If RN, nursing degree(s):
☐ AD ☐ Diploma ☐ BSN ☐ Masters ☐ PhD ☐ DNP ☐ Other:

FORM #2 ~ CONFLICT OF INTEREST DISCLOSURE

Presenters and planning committee members must complete this form. All information must be typed. Make as many photocopies of this form as you need.

Title of Presentation
**How were you involved in planning your content? (Check all that apply)**

<table>
<thead>
<tr>
<th>Worked with the planning committee to develop objectives</th>
<th>Developed / planned the content</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other (specify)</td>
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**CONFLICT OF INTEREST STATEMENT**

It is the responsibility of the provider Anthony J. Jannetti, Inc. (AJJ) to insure balance, independence, objectivity, and scientific rigor in all its CE activities. All faculties participating in an AJJ CE activity are expected to disclose to the learner any real or apparent conflict(s) of interest that may have a direct bearing on the subject matter of the CE activity. Potential conflicts and financial relationships are provided in writing to the learner. This pertains to relationships with pharmaceutical companies, biomedical device manufacturers, or other corporations whose products or services are related to the subject matter of the presentation. This policy is not intended to prevent a presenter with a potential conflict of interest from making a presentation. However, any potential conflict should be identified openly, with full disclosure, so that the learner may form their own judgments about the presentation. The learner will determine for themselves whether the presenter’s outside interests may reflect a possible bias in either the exposition or the conclusions presented. AJJ does not assume that the existence of these interests or commitments necessarily implies bias or decreases the value of your participation. All learning activities are reviewed by the Nurse Planner to ensure a broad inclusiveness of the topic; that no trademark or branding information is present and that the presentation is unbiased.

Presenters must abide by the following standards:

- Faculty use of generic names will contribute to a balanced view of therapeutic options. If trade names are used, several companies should be identified rather than a single supporting company. No commercial branding or company logos can appear in the handouts or presentation.

**DISCLOSURE DECLARATION**

I, or a family member, **have no** actual or potential conflict of interest in relation to the presentation within the past 12 months.

I, or a family member, **have** a financial interest/arrangement or affiliation with one or more organizations that could be perceived as a real or apparent conflict of interest in the context of the subject of this presentation within the past 12 months. **If yes**, please answer the questions below.

<table>
<thead>
<tr>
<th>Affiliation / Financial Interest</th>
<th>Self</th>
<th>Other</th>
<th>Relationship:</th>
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<tbody>
<tr>
<td>Grant/Research Support</td>
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<tr>
<td>Consultant or member of Corporate Speaker Bureau</td>
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<tr>
<td>Major Stock Shareholder (not including mutual funds)</td>
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<td>Advisory Board</td>
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<tr>
<td>Other Financial or Material Support (such as Salary or Royalty)</td>
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By signing this document, the presenter acknowledges that he/she will present in an unbiased manner.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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