Rescheduled
Same City
Same Hotel!

American Academy of Ambulatory Care Nursing

45th Annual Conference
The premier conference for ambulatory care and telehealth nurses

July 29-August 1, 2020 • Hilton Chicago

Exhibit Prospectus

CHICAGO

American Academy of Ambulatory Care Nursing
Many settings. Multiple roles. One unifying specialty.
Dear Exhibitor:
The American Academy of Ambulatory Care Nursing (AAACN) is planning its Annual Conference to be held July 29-August 1, 2020, at the Chicago Hilton in Chicago, IL.

AAACN would like to invite you to become an exhibitor. As an exhibitor you will have an outstanding opportunity to personally present your important sales and marketing message to hundreds of ambulatory care nursing leaders. The 2020 conference in Chicago is anticipating over 1,100 attendees!

The American Academy of Ambulatory Care Nursing (AAACN) is the association of professional nurses who identify ambulatory care nursing as essential to the continuum of high quality, cost effective care.

**AAACN Goals**
- Be the voice of ambulatory care nursing
- Build collaborative relationships
- Promote professional practice
- Strengthen the AAACN resource base
- Stimulate innovative thinking
- Develop AAACN leadership ability & capacity

The exhibit hall will be well attended, insuring high visibility for your booth and products. Program hours and exhibit hours have been coordinated to be mutually exclusive – that is, your exhibit time will not compete with programs or other activities. An opening reception, two refreshments breaks, a networking box lunch, and a dessert break will be held within the exhibit hall, insuring outstanding exposure.

Can your company afford to miss this opportunity? Your exhibit fee for a 10’x10’ booth is $1,850. Each booth will include a 6-foot draped table and two chairs.

Take advantage of this special opportunity to exhibit among some of the most influential ambulatory care nursing leaders in the nation. Join us for AAACN’s Annual Conference in Chicago!

Sincerely,

Tom Greene
Director of Marketing
856-256-2367 • tom.greene@aaacn.org

**Reserve your Exhibit Space Now!**
All applications for space must be filed on the form provided by the AAACN Conference. Duplicate copies of this form and please keep one for your files. The AAACN Conference may, at its discretion, accept or reject any application for space. AAACN Corporate members are assigned on a priority basis.

A deposit in the amount of 50% for each exhibit space is required at the time of application for space. AAACN accepts VISA, MC and AMEX along with check payments. The balance of payment shall be due upon receipt of confirmation. Assignments not rejected by the exhibitor within 14 days from the notification space assignment will be considered accepted by the exhibitor and may, thereafter, be rejected or the contract cancelled only with the approval of the Exhibit Manager.

Should any contingency prevent holding of the conference or exhibition, the sponsoring group shall not be held liable for any expense incurred by the exhibitor.

Exhibitors canceling before June 10, 2020 will forfeit their deposits. Exhibitors canceling after this date will be charged full space rental, whether the space is paid in full or not.

The following services will be provided to exhibitors at no additional charge:
• Pre-Registration list of attendees distributed on-site
• Pipe/drape with ID sign and wastebasket.
• Six-foot draped table with 2 chairs.
• Security Guard service during exhibit set up and exhibit days.
• Daily cleaning of aisles in exhibit area.

Subletting of Space – The subletting or assigning of space is prohibited. Two or more companies may not exhibit in a single space unless special arrangements have been made with the Exhibit Manager.

Conduct – Unethical conduct or infraction of rules on the part of the exhibitor or his or her representatives or both will subject the exhibitors or his or her representatives or both to dismissal from the exhibit hall. In this event, it is agreed the AAACN Conference shall make no refund and the exhibitor or his or her representatives will make no demand for redress. Disregard for any rule stated here is considered just reason for the AAACN Conference to prohibit an exhibitor from attending all future AAACN Conference activities.

Each exhibitor must make provisions to safeguard their goods from the time they are placed in the exhibit area until removed.

Information regarding hotel accommodations will be provided at the time space assignment is confirmed by the AAACN Conference. Exhibitors are reminded that hotel rooms are reserved on a first-come, first-served basis and should plan to make arrangements as early as possible. No hotel accommodations will be made for non-exhibiting firms.

The AAACN Conference has made arrangements on behalf of the exhibitors with a decorating/drayage firm to receive, store and deliver exhibits directly to the Exhibit Hall on set-up day. The advanced warehouse shipping address will be provided at a later date.

All confirmed exhibitors will have the opportunity to pre-register their personnel. It is to the exhibitor’s advantage to register early so as to avoid delays on site.

Email personnel names to: heidi.perret@ajj.com.

The official registration area will be open daily. All attendees will be required to register, and admission to the exhibits will be by badge only. A special exhibitor registration area will be provided.

Communications with reference to exhibits at the AAACN Conference should be addressed to:

AAACN Conference
Tom Greene, Director of Marketing
Heidi Perret, Marketing Coordinator
AAACN National Office
East Holly Avenue/Box 56
Pitman, NJ 08071
Phone 856-256-2375
Fax 856-589-7463
Email: heidi.perret@ajj.com
American Academy of Ambulatory Care Nursing

45th Annual Conference
The premier conference for ambulatory care and telehealth nurses

Conference Dates: July 29-August 1, 2020 – Exhibit Dates: July 29-31, 2020
Hilton Chicago – Chicago, IL

EXHIBIT HALL – Salon A

2020 Exhibit Schedule

**Wednesday, July 29**
Exhibits Setup
12:00 pm – 5:00 pm
Opening Reception/Silent Auction/Exhibits
5:30 pm – 7:30 pm

**Thursday, July 30**
Exhibits Open
9:15 am – 10:30 am
Refreshment Break in Exhibit Area
Networking Boxed Lunch
11:45 am – 1:00 pm
Exhibits Open
3:15 pm – 4:15 pm
Dessert Break in Exhibit Area

**Friday, July 31**
Exhibits Open
9:30 am – 10:45 am
Refreshment Break in Exhibit Area
Exhibits Teardown
10:45 am – 2:00 pm

Booth cost $1,850
AAACN reserves the right to modify the schedule at any time. Exhibitors will be notified if this occurs.

NEW in 2020!
EXTENDED EXHIBIT/NETWORKING HOURS!