

## ***AAACN Ambulatory Nursing Certification Review Course AT YOUR LOCATION***

The AAACN Ambulatory Care Nursing Certification Review Course can be given at your location. We will work closely with the practice facilities to customize the logistics of the course. We would welcome a phone conference to answer any further questions and determine a plan that would work best for your facility.

The course is a one-day event offering 7.9 contact hours. The course provides an overview of the potential content that may be tested on the American Nurses Credentialing Center (ANCC) ambulatory care nursing certification exam. It is a valuable opportunity to reinforce a nurse's knowledge of ambulatory care, identify weak areas, and learn new information. All topics are offered in an interactive, case problem-solving style to enhance critical thinking.

Course content is based on the American Nurses Credentialing Center (ANCC) Test Content Outline for the ambulatory care nursing certification exam. The target audience is the RN interested in taking the exam, nurses transitioning into ambulatory care, or those who need a refresher of the ambulatory care nursing specialty. Please note **this course does NOT grant certification** in ambulatory care nursing.

Number of participants: We recommend 60 or less participants. A minimum of 20 participants is required to host the course.

The AAACN fee to present the course is \$4,500. The fee includes two faculty honoraria, copyrighted course content, the provision of contact hours, continuing education certificates, a course handout to be duplicated by the host facility, and staff coordination.

If you choose to offer this course, AAACN agrees to provide the following:

- Two faculty to present the course, which is a one-day event offering 7.9 contact hours
- Faculty honoraria
- Contact hours and certificates
- Course handout for duplication:  
Ambulatory Care Nursing Certification Review Course Syllabus
- AAACN staff coordination
- Discount pricing for study resources, such as the *Core Curriculum for Ambulatory Care Nursing* and the *Ambulatory Care Nursing Review Questions* (written in the same format as the exam and referenced to the *Core*), when 25 or more copies are ordered concurrently. Discount will be based on actual quantity ordered.

As the hosting site, your facility agrees to provide the following:

- \$4,500 fee to AAACN. A deposit of \$1,000 is required at the time this agreement is signed (no later than 45 days prior to course date). The balance will be invoiced, along with speaker expenses, following the course date. (Receipts will be provided.)
- Faculty expenses for **two** presenters, including hotel nights, airfare, meals, ground transportation, and miscellaneous travel expenses.
- Meeting room
- AV equipment including a microphone, **laptop computer with PowerPoint capability**, an LCD projector, and screen
- Food and beverage, if offered (recommended)
- Registration processing

- Promotion of the course
- Reproduction of handouts
- Any publication of contact hour information must include the following statement:

**This education activity offering for 7.9 contact hours is jointly provided by Anthony J. Jannetti, Inc. (AJJ) and the American Academy of Ambulatory Care Nursing (AAACN).**

**Anthony J. Jannetti, Inc. is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.**

**AAACN is a provider approved by the California Board of Registered Nursing, Provider Number CEP 5366.**

**AAACN urges all participants to be aware of the CE requirement for re-licensure in the states in which they hold a license. RNs with a California license must retain the CNE certificate for a period of 4 years after the course is completed.**

If you are interested in opening this course up to registered nurses in your community, you may recoup some of your costs through registration fees determined by your facility. You may also consider obtaining local corporate sponsorship if that is applicable to your facility, or co-hosting the course with a nearby facility and sharing the expenses. The AAACN fee would not change **in these instances** unless the number of participants **exceeds 80**.

For further information or to schedule the course at your facility, **contact Dianna Metzler at [dianna.metzler@ajj.com](mailto:dianna.metzler@ajj.com).**

**Cancellation Policy:** If the course is cancelled by your facility within 45 days of the presentation date, you are responsible for all expenses incurred by AAACN faculty. A 20-person minimum attendance is required to host the course. If the 20-person minimum registration is not met 30 days prior to the scheduled presentation date, AAACN reserves the right to cancel the course, with all expenses incurred by AAACN faculty to be covered by the host site. The \$1,000 deposit will not be refunded.

**ONLINE OPTION:** The Ambulatory Care Nursing Certification Review Course is also available for purchase as content within the AAACN Online Library. The Group Access Program is available for groups of 10+ users. Please contact **steph@aaacn.org** for more information. The Group Access Program allows your facility the capability to use the course to educate any nurse within your facility, including any new ambulatory care nurses you hire in the future.

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